

COVID-19 Risk Assessment

The risk assessment is intended as a supportive tool for staff, managers and engineers to identify the best working arrangement / adjustments / support for staff who working with COVID – 19. In a challenging environment for everybody.

We want to make sure our staff are supported while we do all we can to respond to COVID-19, continue providing care and support for our staff and personnel in support of the wider health and social care system.

Based on the outcome of the risk assessment, managers should then either meet the necessary adjustments or evaluate the risk before commencing work.

Please follow Coronavirus (COVID-19) - hand washing, wearing face masks and infection control measures at all times, including every time you enter or leave a premises or encounter others.

- ◆ Wash hands frequently
- ◆ Use hand-sanitiser frequently where handwashing facilities are not available
- ◆ Cough or sneeze into a tissue or your elbow
- ◆ Dispose of tissues in a waste bin
- ◆ Maintain social distancing of 2 metres
- ◆ Avoid touching your eyes, nose and mouth
- ◆ Using a face mask – Type FFP2 & FFP3, follow the Birdsall guidelines.

Check the HSE Coronavirus (COVID-19) website for the latest updates on how we can all play our part - www.hse.ie/coronavirus

Have you received a shielding letter Yes / No **Asthma and taking:** Yes / No **Diabetes:** Yes / No

Risk Assessment covering all types of work activity are covered by the Birdsall RAMS.

Activity	Hazard	Pre-Control Measure Risk Rating	Control Measures Residual Risk	Rating
Collecting parts & materials				
Collection and delivery of parts, materials and other items required.	Exposure to COVID-19, colds and other viruses and infections	High	<ul style="list-style-type: none"> ◆ Where possible confirm the list of items needed over the phone so that you can minimise contact with the individual in self-isolation. ◆ Where you need to pick up a list from the individual contact them by phone before arriving so they know to expect you. ◆ Wear correct fitting face mask. ◆ Follow hand cleaning and social distancing guideline procedures as outlined at each site. ◆ When delivering items to an individual in isolation leave the materials or items at the entrance, phone and let the person know of delivery, step back a minimum of 2 metres. ◆ Do not enter the premises, even if invited, explain that this is for their own and your safety. ◆ Use protective equipment/measures as instructed 	Medium

In the Work Place				
Moving from area to area and working.	Exposure to COVID-19, colds and other viruses and infections	High	<ul style="list-style-type: none"> ◆ Wear correct fitting face mask as required. ◆ Follow hand-cleaning and social distancing guideline procedures ◆ Use protective equipment/measures as instructed. 	Medium
Moving and unpacking boxes etc Assembling packs Fitting parts and materials	Exposure to COVID-19, colds and other viruses and infections	High	<ul style="list-style-type: none"> ◆ Follow hand cleaning and social distancing guideline procedures before entering and after leaving each location. Follow these procedures at all times. ◆ Use protective equipment/measures as instructed. ◆ Wear comfortable PPE. 	Medium
Work activities – Service, maintenance, reactive service and maintenance, installation	Exposure to COVID-19, colds and other viruses and infections	High	<p>Follow hand cleaning and social distancing guideline procedures before entering and after leaving each location. Follow these procedures at all times.</p> <ul style="list-style-type: none"> ◆ Use protective equipment/measures as instructed. ◆ Wear comfortable PPE and face mask as appropriate. <p>Follow specific RAMS.</p>	Medium

Transport				
Traveling to and from the workplace.	Exposure to COVID-19, colds and other viruses and infections	High	<p>Avoid public transport and use alternative means to travel to and from your workplace. Keep to social distancing. Only use public transport if you have no other options, try to avoid peak times of travel. Leave extra time for your journey. Keep your distance from other passengers. Wear a face mask if you can. Use contactless payment.</p> <p>Avoid sharing a vehicle, if unavoidable keep to the same person each time. Wear face mask, keep as much distance as possible, Maintain constant washing of hands with water and soap or sanitisers, each time you contact any surface.</p>	Medium
Using own transport,	Exposure to COVID-19, colds and other viruses and infections	High	<p>Anticipate more pedestrians and cyclists than usual, especially at peak times of the day. Give cyclists and pedestrians space at standstills for example Traffic Lights. Garages, petrol stations try to keep your distance and use contactless payment. Good ventilation keeping car windows open and facing away from each other may help the risk of the transmission.</p> <p>Maintain constant washing of hands with water and soap or sanitisers, each time you contact any surface.</p>	Medium

Managers Responsibility:

- To contact staff member and arrange completion of risk assessment
- Confirm mutual understanding of why the risk assessment was needed and check understanding of risks, refer assessment was needed and check understanding of risks.
- Agree next steps
- Ensure form is signed and agreed by both parties

Employee Details	
Employee's Name:	Job Title:
Department:	Contact Number:

Manager's Details	
Manager's Name:	Job Title:
Department:	Contact Number: